



## FEE POLICY

Registration Fee	\$35.00 onetime fee
Daycare Services (ages 0 to 8) not potty trained, add \$10.00 to the weekly fee)	\$125.00 weekly - paid every Friday
Evening Services - Full time (ages 0 to 8)	\$90.00 weekly - paid every Friday
Evening & After-School Services - By hour	\$7.50 per hour
Drop-off after School Service	\$7.50 per hour
Late Fee	\$5.00 for every fifteen minutes
Saturday Fee	\$8.00 per hour
Sunday Fee (1-3 Sunday only by appt)	\$10.00 per hour
Holidays (by appointment only)	\$10.00 hour
NSF Returned Check	\$35.00 per check
Late Fee	A late fee of \$25.00 will be added if your weekly fee is not paid by Monday morning of each week or the first day of child attendance for that week. Failure to pay your weekly fee will result in your child not being admitted on their scheduled day.

### Discounts:

A \$20.00 per week discount fee for each additional full-time child in daycare from the same family (must be in the same household). A \$5.00 per week discount for a part-time child or after-school child (Part-time is considered 15 hours a week or less).

### Registration Fee:

The registration fee is due before the child attends the daycare, after school, or night care service. The weekly daycare and night care service fee is to be paid in advance (every Monday) of the child's attendance. You may pay this fee in person or online through the Paypal Service.

**10% Off 1<sup>st</sup> Month of Enrollment**

You will receive 10% off your child's full-time, 40 hr. day, attendance.



## Cozy Cubbies Home Childcare

1. All daycare amounts are to be paid weekly, in advance of services provided. If you are paid every two weeks or monthly, we will gladly allow you to make payments accordingly. However, you must still pay in advance as stated.
2. Payment is expected by Friday for the upcoming week; however, a grace period is extended until 6 p.m. Monday.
3. On Tuesday morning, a \$25.00 late fee will be added to your account with a balance due. Each day after, a \$10.00 late fee will be charged.
4. If payment of balance due and accumulated late fees are not paid by MONDAY at 6:00 p.m., following the delinquency, your child may not return for child care until the delinquent amount AND the next week's daycare fee is paid.
5. A \$35.00 fee will be charged for all returned checks. This fee must be paid with your next week's daycare fee.
6. Since we agree to hold a place for your child in our daycare, we cannot discount your weekly rate even if you do not bring your child in. You must pay the weekly rate even if your child only comes into our daycare 3 or 4 days of the week.
7. Your child may accumulate up to 10 days of sick/vacation time during a 12-month period at the rate of 1 day per month. Your child must be with us for 6 months to qualify for this credit. No advance credit may be given. No credit will be given unless your account is current.
8. Sick/vacation time is non-accumulating from year to year. Unused days cannot carry over from one year to the next.
9. Upon withdrawal of your child from our daycare, any unused portion of that week's tuition will not be refunded. Any paid tuition beyond the immediate week will be refunded.
10. If you are withdrawing your child from my care, a two-week notice must be given. If this notice is not given, you are still responsible for a two-week fee. Failure to pay this fee will result in me reporting you as an unpaid debt to all credit bureaus. This amount will remain on your credit report for a seven-year period.

I UNDERSTAND THE FOREGOING RULES AND AGREE TO ABIDE BY THEM.

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Parent or Guardian's Signature

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Date

### **Cozy Cubbies Home Childcare**

1428 Beckwith Drive - Arlington, Texas 76018 - Phone and Fax No. 817-468-0155